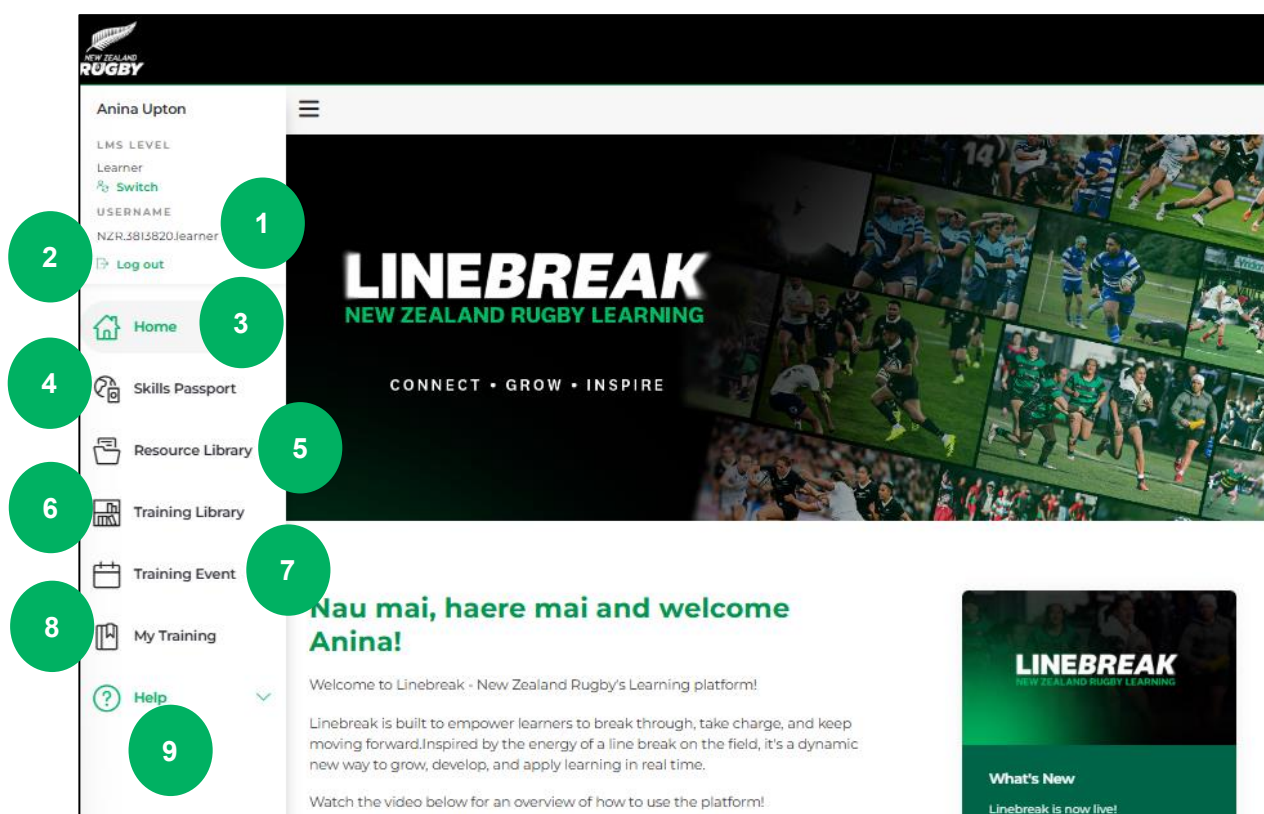


GUIDANCE DOCUMENT: How to navigate LINEBREAK.

To access online learning, you will login via the Rugby Xplorer platform. If you do not already have a Rugby Xplorer account, **watch this video** to see how to sign up: [RX – How to sign up](#).

If you have not accessed the LINEBREAK learning management system before, follow these steps: www.nzrugby.co.nz/assets/1.0-Learner-GD_How-to-log-in.pdf

How to access the different parts of your online learning profile



1. Your learner "Username" will display on the lefthand side.
2. You can log out by clicking on the "Log out" link.
3. "Home" is your home screen which has an introduction video, quick links and help contact information.
4. "Skills Passport" is where you can access and download certificates received from completing courses in LINEBREAK.
5. The "Resource Library" is where you can access resources that relate to your online learning.
6. The "Training Library" is where you will enrol into online learning courses.
7. The "Training Event" calendar is where you can book into face-to-face or webinar events.
8. "My Training" will list courses you have enrolled in; courses that are "in progress", courses you have "completed" and courses that are "expiring".

9. Under **“Help”**, you can access the help centre that has more user guides or submit a request to the provider if something in the system is not working.