

GUIDANCE DOCUMENT: How to enrol into online learning.

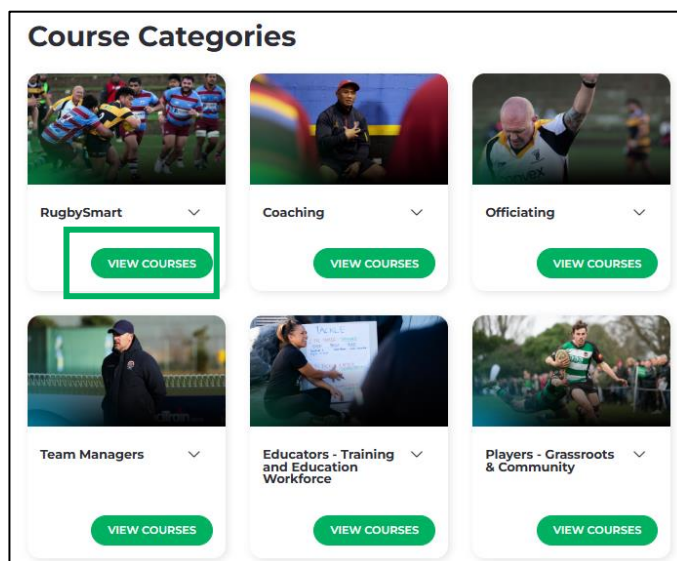
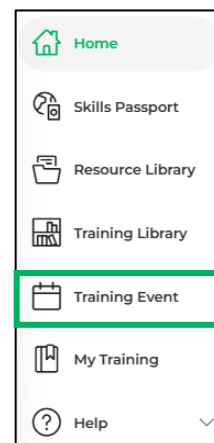
To access online learning, you will login via the Rugby Xplorer platform. If you do not already have a Rugby Xplorer account, **watch this video** to see how to sign up: [RX – How to sign up](#).

If you have not accessed the **LINEBREAK** learning management system before, follow these steps: www.nzrugby.co.nz/assets/1.0-Learner-GD_How-to-log-in.pdf

If you have any questions, problems or feedback please contact us on educationhelp@nzrugby.co.nz.

To enrol into a course

1. Click on the **“Training Library”** menu bar option available on the left-hand side of the screen.
2. You will then be directed to the **“Course Categories”** page, where you can select the course category for a list of available courses.



3. Click **“View Courses”** to view the suite of courses within that specific category.

Note: Some courses appear in more than one category to make it easier for you to find what you are looking for. These are just different pathways to the same course.

4. Locate the course you wish to complete and click “Enrol”.



5. Once processed, the course will be allocated to your account. The course can be accessed any time by clicking on “My Training”.

