

Ignite 7s Men's Team Manager

Ignite 7s Strategic Purpose

- Identify athletes capable of performing in the current and future cycles for the All Blacks 7s programme.

Purpose of the role

- Coordinating team operations and supporting a positive and connected environment

					
Location	Team	Leader	Employment Type	Direct Reports	Span of Control
Tauranga	Men's High Performance	NZR High-Performance Coach Development Manager	Voluntary (4 th -8 th November)	Nil	Nil
Key Stakeholder Groups NZR Rugby Operations Manager (Team Services), All Blacks 7s Management, NZR High-Performance Team					

What You Do

- Manage daily scheduling, logistics, and team operations during camp and match days.
- Organise and maintain all team equipment, gear, and resources.
- Maintain accurate documentation, including contact lists, consent forms, and team reports.
- Manage a daily budget – which includes organising some breakfast, dinner and snacks based on the daily meal allowance.
- Act as the central communication point between players, NZR staff, parents/whānau, and wider 7s staff.
- In collaboration with the Head Coach, build and foster a positive, inclusive team culture centred on growth, learning, and excellence.
- Ensure the safety, well-being, and holistic development of all athletes, with particular responsibility for safeguarding participants under 18.
- Ensure all team gear is laundered daily and ready for the next day's trainings and games.
- Ensure all players arrive and depart safely based on flight or travel details
- Drive the team van – a full New Zealand Driver's licence will be required for the role

What You Bring

Key experience and skills include:

- Experience managing, school, or representative teams (rugby or similar sports).
 - Strong organisational, planning, and time-management skills.
 - Excellent interpersonal skills and ability to build relationships with players, staff, and families.
 - Cultural competency and commitment to safe, inclusive environments.
 - Calm under pressure with a proactive, can-do attitude.
 - A high level of care, empathy, and attention to detail.
 - Flexibility, resilience, and a team-first mindset.
-